Accountancy

| Term | Units | Periods |
|--------------------------------------|---|---------|
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| Term 1 June, July, August, September | | |
| 1 | Introduction to Accounting | 12 |
| 2 | Theory Base of Accounting | 12 |
| 3 | Recording of Transactions I | 14 |
| 4 | Recording of Transactions II | 12 |
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| Term 2 Octo | ber, November, December | |
| 5 | Bank Reconciliation Statement | 8 |
| 6 | Trial Balance and Rectification of Errors | 16 |
| 7 | Depreciation, Provisions and Reserves | 20 |
| 8 | Bill of Exchange | 20 |
| 9 | Financial Statements I | 15 |
| 10 | Financial Statements II | 21 |
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| Term 3 Janu | ary, February | |
| 11 | Accounts from Incomplete Records | 20 |
| 12 | Application of Computer In Accounting | 6 |
| 13 | Computerised Accounting System | 10 |
| 14 | Structuring Database for Accounting | 12 |
| 15 | Accounting System Using DBMS | 10 |